

Framework document Steering group

VSNU/NFU/NWO – Elsevier

Name Pilot/Service: Data Monitoring support service		
Short description of the pilot/service, including: <ul style="list-style-type: none"> • Scope of the pilot • Short non-technical description • Open Science ambitions (local or national) • What will the different parties (Elsevier and participating institutions) learn from the pilot? 		
1. (a) Participating institutions	Evaluation	Evidence and Comments
Participation in the Professional Services is at each Institution's sole discretion and a pilot shall only commence if there is a minimum participation by at least three Institutions *	YES NO	
Are at least 3 institutions involved in the pilot?		
Evidence of how and when other institutions can join		
1. (b) Interoperability and vendor neutrality	Evaluation	Evidence and Comments
Elsevier shall use all reasonable efforts to ensure that the Professional Services are interoperable, both on the input (uploaded) and output side (created) *	YES NO	
Use of open identifier systems		
Use of standardised metadata schemas		
Existence of a well-documented API and open data-dump function		
Ability to export data in a variety of formats		
Ability for other commercial parties to join		

<p>2. Transparency, inclusion and collaboration</p> <p>The Services and resulting Deliverables are aimed to make science and research more transparent, efficient, inclusive, openly and freely accessible, and collaborative. *</p>	<p>Evaluation</p> <p>YES NO</p>	<p>Evidence and Comments</p>
<p>Provenance on how and where metadata was derived</p>		
<p>Descriptions of workflows that result in indicators, metrics and/or other relevant outcomes will be open and transparent. These will demonstrate, for example calculation steps, search strings used to define entities, etc.</p>		
<p>Description of the services used to create metadata</p>		
<p>Insights and lessons published with Open Access licence</p>		
<p>Will the pilot contribute to Open Science?</p>		
<p>Demonstration of connection to non-Elsevier products</p>		
<p>3. Access to research data and metadata</p> <p>Elsevier will give enduring access during the Term to all (research) data, including metadata, analytics and information*</p>	<p>Evaluation</p> <p>YES NO</p>	<p>Evidence and Comments</p>
<p>Describe the ownership / licencing of data made as part of the service</p>		
<p>Describe how access (institutional and / or public) to the data will be set-up during the term; this section will also indicate cases where certain data is not publicly access.</p>		
<p>4. Data portability</p> <p>Institution shall be entitled to transfer the data provided, uploaded or created to its own or to a third party host environment *</p>	<p>Evaluation</p> <p>YES NO</p>	<p>Evidence Comments</p>
<p>Evidence on how data transfer is possible.</p>		
<p>How can an institution withdraw data?</p>		
<p>5. Intellectual property *</p>	<p>Evaluation</p> <p>YES NO</p>	<p>Evidence Comments</p>

Details on IP related to data provided, created or enriched		
6. Additional considerations	Evaluation YES NO	Evidence Comments
What processes will be put in place to evaluate the service during and at the end of pilot		
Terms of use of the deliverables during and after contract period		
Pilot project team		

** For the full text, please refer to the contract.*

Approved by the VSNU/NFU/NWO-Elsevier steering group	Date:
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